

# GOPAL KRISHNA GOKHALE COLLEGE, KOLHAPUR.

'B' Ward, Subhash Road, Kolhapur Pin- 416 012. P. Box. No.-3 Phone No- (0231) 2642540 /2642340 NAAC Accredited "B" (C.G.P.A. 2.48) 3rd Cycle



E-Mail:- gkgcollege1950@gmail.com g260.cl@unishivaji.ac.in Web Site:- www.gkgcollege.com

U-DISE - 27341304307

Vice Prin. Shri. N.T.Patil M.A. M.Ed. I/C Prin. Dr. R. B. Bhuyekar M.A., M. Phil., Ph.D.

### **GRIEVANCE REDRESSAL POLICY**

The College has a Students' Grievance Redressal Committee. The functions of the Committee are to look into the complaints lodged by any student, and judge its merit. Anyone with a genuine grievance may approach the Grievance Redressal Committee members in person. In case the person is unwilling to appear in self, grievances may be sent in writing. Grievances may also be put in the complaint box which is kept in the college campus.

#### Objective:-

The objective of the Grievance Redressal Committee is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute.

A Grievance Redressal Committee has been constituted for the redressal of the problems reported by the Students of the College with the following objectives:

- Upholding the dignity of the College by ensuring strife free atmosphere in the College through promoting cordial Student-Student relationship and Student-teacher relationship etc.
- Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.
- Suggestion / complaint box have been installed in the campus of the college, in which the Students, who want to remain anonymous, put in writing their grievances and their suggestions for improving the Academics / Administration in the College.
- Advising Students of the College to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- Advising All the Students to refrain from inciting Students against other Students, teachers and College administration
- Advising all staffs to be affectionate to the Students and not behave in a vindictive manner towards any of them for any reason.
- Ragging in any form is strictly prohibited in and outside the institution. Any violation of ragging and disciplinary rules should be urgently brought to the notice of the Principal.

#### Scope:-

The Committee deals with Grievances received in writing from the students about any of the following matters:-

Academic Matters: Related to timely issue of duplicate Mark-sheets, Transfer Certificates, Conduct Certificates or other examination related matters.

Financial Matters: Related to dues and payments for various items from library, hostels etc,

Other Matters: Related to certain misgivings about conditions of sanitation, preparation of food, availability of transport etc.

### **Role and Responsibilities:**

It shall be the responsibility of the members to ensure that there is appropriate redressal of any grievance filed by any student. The committee is to ensure that there is no discrimination amongst students based on caste or creed, or gender or any other reason. The student is to be assured no discrimination, unfair evaluation practice or harassment and victimizations of the students shall be entertained and the welfare and wellbeing of the students shall be the prime objective.

#### Procedure:-

- The setting of the Grievance Redressal Committee for students will be widely published.
- The students may feel free to put up a grievance in the format attached and drop it in boxes placed at conspicuous locations.
- The GRC will act upon those cases which have been forwarded along with the necessary documents.
- The GRC will take up only those matters which have not been solved by the different departments.
- Grievances related to fees etc. will be taken up only if the relevant financial documents like demand drafts etc. are attached.

The Committee is requested to Contribute effectively to dispose the grievances at the earliest. The Committee will meet, with information to complainant on their day of convenience. An aggrieved Student or Parent may appear in person to present his/her case.

#### **Exclusions:-**

The Grievance Redressal Committee shall not entertain the following issues:

- Decisions of the Executive Council, Academic Council, Board of studies and other Administrative or Academic Committees constituted by the University.
- Decisions with regard to award of scholarship, fee concessions, medals, etc.
- Decisions made by the University with regard to disciplinary matters and misconduct.
- Decisions of the University about admissions in any courses offered by the Institute.
- Decisions by competent authority on assessment and examination result.

#### Establishment of a Grievance Redressal Committee.

In order to comply with the AICTE Regulation for addressing, student or Parent's grievance in an Institution, "Grievance Redressal Committee" has been constituted with following Staff in different positions to enquire the nature and extent of grievance. The committee can suggest the final action to be initiated at the institutional level for the redressal of the same.

#### **Grievance Redressal Committee**

Sr.	Name of the faculty	Designation	Contact No.
No.			
1	Dr. S. S. Lendave	Chairman	9420782020
2	Assi. Prof. P. P.	Member	9890492565
	Sutar		
3	Assi. Prof. N. R.	Member	8830592062
	Kamble		
4	Adv.Rajlaxmi	Member	
	Chavan		

### **GRIEVANCE REDRESSAL COMMITTEE:**

Name	Designation	Position
Sri. G.V.K. Ranga Raju	Vice President, Governing Body	Chairman GRC
Prof B C Jinaga	Former Rector, JNTUH	JNTUH University Ombudsman
Dr Jandhyala N Muthy	Director	Member
Dr J Praveen	Principal	Member
Dr L Jayahari	Associate Dean Student Affairs	Member
Dr C Lavanya	Associate Dean Faculty Development	Member
Dr S Govinda Rao	Associate Dean Discipline	Member
Smt. K Adilakshmi	Assistant Professor	SC/ST Member

The Student or Person, who are willing to launch any complaints, shall send their representation for redressal of their grievance to the following Grievances RedressalCommittee.

All aggrieved parents and the stockholders may also thenceforth approach to the Grievance Redressal Committee.

Any member of GRIET (staff/student) can represent their issue through electronic or paper media to any designated member in the department, cell or committee or through the Grevance Redressal Register available at Administrative office Reception counter. The institute has the following committees to deal with specific matters in order to maintain good order, discipline and harmonious environment on campus. The designated bodies are:

- (i) Internal Complaint Committee: The main role of the committee is to address the complaints from Students and Staff.
- (ii) Anti-Ragging Committee: The role of the committee is to monitor, prevent and deter Raggingincidents in the Institution.
- (iii) Anti-Sexual Harassment Cell: The role of this cell is to prevent of sexual harassment in the campus, and is empowered to deal with cases concerning sexual harassment of women staff and students.

**PRINCIPAL** 





## GOPAL KRISHNA GOKHALE COLLEGE, KOLHAPUR.

'B' Ward, Subhash Road, Kolhapur Pin- 416 012. P. Box. No.-3 Phone No- (0231) 2642540 /2642340 NAAC Accredited "B" (C.G.P.A. 2.48) 3rd Cycle



E-Mail:- gkgcollege1950@gmail.com

U-DISE - 27341304307

g260.cl@unishivaji.ac.in

Web Site:- www.gkgcollege.com

I/C Prin. Dr. R. B. Bhuyekar M.A., M. Phil., Ph.D.

M. Sc. B.Ed.

Vice Prin. Shri. S. H. Pisal

Title of Activity:

Guest lecture Dr. S. S. Lendave

Speaker: Date:

13<sup>th</sup> October 2022

Organized by:

Grievance Redressal Cell

Summary:

The lecture by Dr. S. S. Lendave was organised by Grievance Redressal Cell on the topic Information about the Grievance Redressal Cell. In her lecture Dr. S. S. Lendave underlined the importance of administrative and academic work in the college and what is the mechanism of the Grievance

redressal Cell.

Snapshots:









Outcome: Following are the outcome of this program

- 1) Students came to know about the working of the Grievance Redressal Cell.
- 2) Students learned about importance of administrative and academic work in college
- 3) Students understood the mechanism of Grievance Redressal Cell.
- 4) Students came to know about their role in grievance redressal Cell.

Sslevelove (Dr. S.S. Lendave)

Principal, Gopal Krishna Gokhale College M Kolhaput.

ICC-1



#### Shikshan Prasarak Mandal's

# GOPAL KRISHNA GOKHALE COLLEGE, KOLHAPUR.

'B' Ward, Subhash Road, Kolhapur Pin- 416 012. P. Box. No.-3 Phone No- (0231) 2642540 /2642340 NAAC Accredited "B" (C.G.P.A. 2.48) 3rd Cycle



E-Mail:- gkgcollege1950@gmail.com

g260.cl@unishivaji.ac.in

Web Site:- www.gkgcollege.com

U-DISE - 27341304307

Vice Prin. Shri. S. H. Pisal

M. Sc. B.Ed.

I/C Prin. Dr. R. B. Bhuyekar M.A., M. Phil., Ph.D.

Title of Activity: Gender sensatization

Speaker Date : Dr. Kalpana Patole 3<sup>rd</sup> December 2022

Organizedby

Internal Complaint Cell

Summary

Internal Complaint Cell was organized the lecture of Dr. Kalpana Patole for the students of first year. The lecture was about the information of Internal Complaint

Call

Snapshots





Outcome: Following are the outcome of this program

1) Students' aware about internal complaint cell in the college.

2) Students got acquainted about the laws regarding prevention of sexual harassment.

3) Students got aware about various sections of laws for girls and boys also.

4) Students came to know about the working of internal Complaint cell.

(Dr. K. K. Patole)



Principal,
Gopal Krishna Gokhale College,
Kolhaput.



## GOPAL KRISHNA GOKHALE COLLEGE, KOLHAPUR.

'B' Ward, Subhash Road, Kolhapur Pin-416 012. P. Box. No.-3 Phone No- (0231) 2642540 /2642340 NAAC Accredited "B" (C.G.P.A. 2.48) 3rd Cycle



E-Mail:- gkgcollege1950@gmail.com

g260.cl@unishivaji.ac.in

Web Site:- www.gkgcollege.com

U-DISE - 27341304307

Vice Prin. Shri. S. H. Pisal

M. Sc. B.Ed.

I/C Prin. Dr. R. B. Bhuyekar M.A., M. Phil., Ph.D.

Title of Activity: Balika Din

: Dr. Rajasshree Bisure Speaker 11th October 2022 Date

Organizedby: Summary

Internal Complaint Cell

Internal Complaint Cell was organized the lecture of Dr. Rajashree Bisure for the

students. The lecture was about the information about Balika Din.

Snapshots







Outcome: Following are the outcome of this program

1) Students' aware about information about Girls Child Day.

2) Students got acquainted about the why should be celebrate the Balika Din.

3) Students got aware about importance of woman life.

4) Students came to know about the education of girls.

Dr. K. K. Patole)



Gopal Krishna Gokhale College, Kolhaput.



## GOPAL KRISHNA GOKHALE COLLEGE, KOLHAPUR.

'B' Ward, Subhash Road, Kolhapur Pin- 416 012. P. Box. No.-3 Phone No- (0231) 2642540 /2642340 NAAC Accredited "B" (C.G.P.A. 2.48) 3rd Cycle



E-Mail:- gkgcollege1950@gmail.com

g260.cl@unishivaji.ac.in

Web Site:- www.gkgcollege.com

U-DISE - 27341304307

Vice Prin. Shri. S. H. Pisal M. Sc. B.Ed.

I/C Prin. Dr. R. B. Bhuyekar M.A., M. Phil., Ph.D.

Title of Activity: Gender sensatization : Dr. Kalpana Patole Speaker

Date

17th September 2022

Organizedby Summary

Internal Complaint Cell

Internal Complaint Cell was organized the lecture of Dr. Kalpana Patole for the

students. The lecture was about the information of Internal Complaint Cell.

Snapshots







Outcome: Following are the outcome of this program

1) Students' aware about introductory information about internal Complaint Cell in the college.

2) Students got acquainted about the laws regarding prevention of sexual harassment.

3) Students got aware about various sections of laws for girls and boys also.

4) Students came to know about the working of internal Complaint cell.

Dr. K.K. Patole



Principal, Gopal Krishna Gokhale College, Kolhaput.

## UNIVERSITY GRANTS COMMISSION BAHADUR SHAH ZAFAR MARG NEW DELHI – 110 002

#### **NOTIFICATION**

F.No.14-4/2012 (CPP-II)

New Delhi, the \_\_ October, 2018

In exercise of the power conferred under clause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956 (3 of 1956), and in supersession of the University Grants Commission (Grievance Redressal) Regulations, 2012, the University Grants Commission hereby makes the following regulations:

### 1. SHORT TITLE, APPLICATION AND COMMENCEMENT:

- a) These regulations shall be called as the University Grants Commission (Grievance Redressal of Students) Regulations, 2018.
- b) They shall apply to all HEIs, whether established or incorporated by or under a Central Act or a State Act, and every institution recognised by the University Grants Commission under clause (f) of Section 2 of the University Grants Commission Act, 1956 and to all institutions deemed to be a university declared as such under Section 3 of the said Act.
- c) They shall come into force from the date of their publication in the Official Gazette.

## 2. DEFINITION: IN THESE REGULATIONS, UNLESS THE CONTEXT OTHERWISE REQUIRES:

- (a) "Act" means the University Grants Commission Act, 1956 (3 of 1956);
- (b) "aggrieved student" means a student who has any complaint in the matters concerned with the grievances defined under these regulations, and includes a person seeking admission to any institution of higher education;
- (c) "college" means any institution, whether known as such or by any other name, which provides for a course of study for obtaining any

qualification from a university and which, in accordance with the rules and regulations of such university, is recognised as competent to provide for such course of study and present students undergoing such course of study for the examination for the award of such qualification;

- (d) "Commission" means the University Grants Commission established under section 4 of the UGC Act, 1956.
- (e) "declared admission policy" means such policy for admission to a course or program of study as may be offered by the institution and published in the prospectus referred to in sub-regulation (1) of regulation 3;
- (f) "grievances" include the following complaints of the aggrieved students, namely:
  - making admission contrary to merit determined in accordance with the declared admission policy of the institution;
  - ii. irregularity in the admission process adopted by the institution;
  - iii. refusing admission in accordance with the declared admission policy of the institution;
  - iv. non publication of prospectus, (either hard copy / online) as specified in these regulations;
  - v. publishing any information in the prospectus, which is false or misleading, and not based on facts;
  - vi. withhold or refuse to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a students for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
  - vii. demand of money in excess of that specified in the declared admission policy to be charged by such institution;

- viii. breach in reservation policy in admission as may be applicable;
  - ix. nonpayment or delay in payment of scholarships to any student that such institution is committed, under the conditions imposed by University Grants Commission, or by any other authority;
  - x. delay in conduct of examinations or declaration of results beyond the specified schedule in the academic calendar;
  - xi. on provision of student amenities as may have been promised or required to be provided by the institution;
- xii. non transparent or unfair evaluation practices;
- xiii. Refund of fees, in case a student withdraws the admission within the stipulated time as mentioned in the prospectus, as notified by the Commission from time to time.
- (g) "Department Grievance Redressal Committee" means a committee constituted under these regulations, at the level of a Department.
- (h) "Institutional Grievance Redressal Committee" means a committee constituted under these regulations, at the level of an Institution.
- (i) "College Grievance Redressal Committee" means a committee constituted under these regulations, at the level of a college.
- (j) "University Grievance Redressal Committee" means a committee constituted under these regulations, at the level of a University.
- (k) "Higher Educational Institution" means a University within the meaning of clause (f) of Section 2, a college within the meaning of clause (b) of sub-section (1) of Section 12A, and an institution deemed to be a University declared under Section 3, of the University Grants Commission Act, 1956;
- (I) "Institution" for the purposes of these regulations, means any university, college or such other institutions, as the case may be;
- (m) "Office of profit" means an office which is capable of yielding a profit or pecuniary gain, and to which some pay, salary, emolument, remuneration or non-compensatory allowance is attached;

- (n) "Ombudsperson" means the Ombudsperson appointed under these regulations;
- (o) "University" means a university established or incorporated by or under a Central Act or a State Act and includes an institution deemed to be university declared as such under Section 3 of the Act.

## 3. MANDATORY PUBLICATION OF PROSPECTUS, ITS CONTENTS AND PRICING:

- i. Every higher educational institution, shall publish and/or upload on its website, before expiry of at least sixty days prior to the date of the commencement of the admission to any of its courses or programs of study, a prospectus containing the following for the information of persons intending to seek admission to such institution and the general public, namely:
  - (a) the list of programs of study and courses offered along with the broad outlines of the syllabus specified by the appropriate statutory authority or by the institution, as the case may be, for every course or program of study, including teaching hours, practical sessions and other assignments;
  - (b) the number of seats approved by the appropriate statutory authority in respect of each course or program of study for the academic year for which admission is proposed to be made;
  - (c) the conditions of educational qualifications and eligibility including the minimum and maximum age limit of persons for admission as a student in a particular course or program of study, specified by the institution;
  - (d) the process of selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each course or program of study and the amount of fee prescribed for the admission test;

- (e) each component of the fee, deposits and other charges payable by the students admitted to such institution for pursuing a course or program of study, and the other terms and conditions of such payment;
- (f) rules / regulations for imposition and collection of any fines specified heads or categories, minimum and maximum fine may be imposed.
- (g) the percentage of tuition fee and other charges refundable to a student admitted in such institution in case such student withdraws from such institution before or after completion of course or program of study and the time within and the manner in which such refund shall be made to that student:
- (h) details of the teaching faculty, including their educational qualifications, alongwith the category they belong to Regular / visiting ----- and teaching experience of every member of its teaching faculty.
- (i) information with regard to physical and academic infrastructure and other facilities including hostel accommodation and its fee, library, hospital or industry wherein the practical training to be imparted to the students and in particular the facilities accessible by students on being admitted to the institution;
- (j) all relevant instructions in regard to maintaining the discipline by students within or outside the campus of the institution.
- (k) any other information as may be specified by the Commission:

Provided that an institution shall publish / upload information referred to in items (a) to (k) of this regulation, on its website, and the attention of prospective students and the general public shall be drawn to such publication on the website through advertisements displayed prominently in different newspapers and through other media:

ii. Every institution shall fix the price of each printed copy of the prospectus, being not more than the reasonable cost of its

publication and distribution and no profit be made out of the publication, distribution or sale of prospectus.

### 4. GRIEVANCE REDRESSAL COMMITTEES (GRC):

### A. <u>Department Grievance Redressal Committee (DGRC)</u>

- (i) In case of universities, all complaints relating to a department shall first be addressed to Department Grievance Redressal Committee (DGRC) to be constituted at the level of departments/school/center whose composition shall be as follows:
  - a) Head of the Department / School / Center Chairperson
  - b) a Professor from outside the department / school / center to be nominated by the Head of HEI Member
  - c) A faculty member well-versed with grievance redressal mechanism to be nominated by the Head of the Department – Member.
- (ii) The Chairperson and members of the committee shall have a term of two years.
- (iii) The quorum for the meeting shall be two, including Chairperson.
- (iv) The DGRC shall follow the principles of natural justice while deciding the grievances of the students.
- (v) The DGRC shall make efforts to resolve the grievance within the stipulated period and shall submit its report to the Head of the Institution within a period of 15 days from the date of receipt of complaint to the DGRC.
- (vi) The DGRC shall provide a copy of the report to the aggrieved person(s).

## B. <u>Institutional Grievance Redressal Committee (IGRC)</u>

- (i) The complaints not related to departments/schools / center and the grievances not resolved at the DGRC shall be referred to the Institutional Grievance Redressal Committee (IGRC) to be constituted by Head of the HEI, whose composition shall be as follows:
  - (a) Pro-Vice Chancellor / Dean/ Senior academician of HEI Chairperson.
  - (b) Dean of students/Dean, Students Welfare
  - (c) Two senior academicians other than Chairperson.
  - (d) Proctor / Senior academician
- (ii) The above Committee shall be approved by the statutory body of institution (Executive Council or its equivalent).
- (iii) The Chairperson of IGRC and DGRC shall not be the same. The tenure of the Committee members shall be two years.
- (iv) The quorum for the meetings shall be three, including Chairperson.
- (v) The IGRC shall consider the recommendation of DGRC while giving its recommendations. However, the IGRC shall have the power to review recommendations of the DGRC.
- (vi) The IGRC shall follow the principles of natural justice while deciding the grievances.
- (vii) The IGRC shall send the report and the recommendations to the Head of the HEI within in a period of 15 workings days from the date of receipt of grievance, or appeal or recommendations of the DGRC.
- (viii) The IGRC shall provide a copy of the report to the aggrieved person(s).

## C. <u>College Grievance Redressal Committee (CGRC)</u>

- (i) In case of colleges, all complaints shall first be addressed to College Grievance Redressal Committee (CGRC) whose composition shall be as follows:
  - a) Principal of the college -Chairperson
  - b) Two senior faculty members nominated by the principal of the College.
- (ii) The tenure of the members shall be two years.
- (iii) The quorum for the meeting shall be two, including Chairperson.
- (iv) The CGRC shall follow the principles of natural justice while considering the grievances of the students.
- (v) The CGRC shall send the report and recommendations to the Vice-Chancellor of the affiliating university within a period of 15 days of receiving the complaint.

## D. <u>University Grievance Redressal Committee (UGRC)</u>

- (i) In case of grievances not resolved by CGRC, it shall be referred to University Grievance Redressal Committee (UGRC) for which the Vice-chancellor of the affiliating university shall constitute a University Grievance Redressal Committee (UGRC) consisting of five members for a individual colleges or a group of colleges keeping in view the location of the college(s). The UGRC shall be constituted by the Vice-chancellor of the affiliating university consisting of:
  - a) A senior Professor of the university Chairperson
  - b) Dean, Student Welfare or its equivalent Member
  - Three Principals drawn from the affiliating colleges, on rotation basis to be nominated by the Vice-Chancellor – Members
- (ii) The Chairperson and members of the committee shall have a term of two years.
- (iii) The quorum for the meeting shall be two, including Chairperson.

- (iv) The CGRC shall follow the principle of normal justice while deciding the grievance of the students.
- (v) The CGRC shall send the report and the recommendations to the principal of the college within a period of 15 days of receiving the complaint.
- E. Any person aggrieved by the decision of the Institutional Grievance Redressal Committee or University Grievance Redressal Committee may within in a period of six days prefer an appeal to the Ombudsperson.

## 5. APPOINTMENT, TENURE, REMOVAL AND CONDITIONS OF SERVICES OF OMBUDSPERSON:

- (i) Each HEI shall appoint an Ombudsperson for redressal of grievances of students under these regulations.
- (ii) The Ombudsperson shall be a person not related to the university and who is a retired Vice-Chancellor, Registrar or a faculty member who has at least ten years of experience as a Professor.
- (iii) The Ombudsperson shall not be in any conflict of interest with the university, either before or after his appointment.
- (iv) The Ombudsperson, or any member of his immediate family shall not -
  - (a) hold or have held at any point in the past, any post or, employment in any office of profit in the university;
  - (b) have any significant relationship, including personal, family, professional or financial, with the university;
  - (c) hold any position in university by whatever name called, in the administration or governance structure of the university.
- (v) The Ombudsperson in a State University shall be appointed by the Executive council of the university on part-time basis from a panel of three names recommended by the search committee consisting of the following members, namely:-

- (a) Nominee of the Governor of the State or his nominee Chairperson
- (b) Vice-Chancellor of a University of State to be nominated by the State Government Member
- (c) Vice-Chancellor of the concerned State University Member
- (d) Registrar of the concerned State University Secretary (non-voting)
- (vi) The Ombudsperson in a Central University and institution deemed to be university shall be appointed by the Executive Council of the Central University or the equivalent statutory body of the Deemed to be University, as the case may be, on part - time basis from a panel of three member recommended by the search committee consisting of the following members, namely:-
  - (a) Nominee of University Grants Commission Chairperson
  - (b) One Vice Chancellor from Central University to be nominated by UGC (for Central Universities) Member

OR

One Vice Chancellor from institution deemed to be university to be nominated by the UGC (for Deemed to be Universities)
- Member

- (c) The Vice Chancellor of the university Member
- (d) The Registrar of the university Secretary (Non-Voting)
- (vii) The Ombudsperson shall be a part time officer appointed for a period of three years from the date he/she assumes the office and may be reappointed for another one term in the same university.
- (viii) The Ombudsperson shall be paid the sitting fee per day as per the norms of the university for hearing the cases, in addition to the reimbursement of the conveyance.

(ix) The Ombudsperson may be removed on charges of proven misconduct or misbehavior or as defined under these regulations, by the concerned appointing authority i.e. the Executive Council of the University.

### 6. FUNCTIONS OF OMBUDSPERSON:

- (i) The Ombudsperson shall hear any appeal of an applicant for admission as student or student of the university against the university or institution affiliated to it as the case may be, after the student has availed all remedies available in such institution for redressal of grievance such as IGRC / UGRC;
- (ii) No application for revaluation or remarking of answer sheets shall be entertained by the Ombudsperson. However, the issues of malpractices in the examination and evaluation processes may be referred to the Ombudsperson.
- (iii) Ombudsperson may seek the assistance of any person as amicus curiae, for hearing complaints of alleged discrimination.
- (iv) The Ombudsperson shall make all efforts to resolve the grievances within a period of 30 days of receiving the appeal from the student(s).

## 7. PROCEDURE FOR REDRESSAL OF GRIEVANCES BY OMBUDSPERSON AND GRIEVANCE REDRESSAL COMMITTEE:

- (i) Each institution shall, within a period of three months from the date of issue of this notification, have an online portal where any aggrieved student of that institution may submit an application seeking grievance redressal.
- (ii) On receipt of any online complaint, the institution shall refer the complaint to the appropriate Grievance Redressal Committee, as the case may be, along with its comments within 15 days of receipt of complaint on online portal.
- (iii) The Grievance Redressal Committee, as the case may be, shall fix a date for hearing the complaint which shall be communicated to the institution and the aggrieved person.

- (iv) An aggrieved person may appear either in person or be represented by such person as may be authorized to present his/her case.
- (v) The Grievances not resolved at the appropriate Grievance Redressal Committee(s) shall be referred to the Ombudsperson.
- (vi) The institution shall co-operate with the Ombudsperson or the Grievance Redressal Committee(s), as the case may be, in redressal of grievances and failure to do so may be reported by the Ombudsperson to the Vice Chancellor.
- (vii) On the conclusion of proceedings, the Ombudsperson shall pass such order, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the affected party at issue, after giving due hearing to both the parties.
- (viii) Every order under the signature of the Ombudsperson shall be provided to the aggrieved person and the institution and shall be placed on the website of the institution.
- (ix) The institution shall comply with the recommendations of the Ombudsperson. Any recommendations of the Ombudsperson not complied with by the institution shall be reported by the Ombudsperson to the Commission.
- (x) In case of any false or frivolous complaint, the Ombudsperson may recommend appropriate action against the complainant.

## 8. INFORMATION REGARDING OMBUDSPERSON GRIEVANCE REDRESSAL COMMITTEE:

The institution shall provide detailed information regarding provisions of Grievance Redressal Committee(s) and Ombudsperson on their website and in their prospectus prominently.

### 9. CONSEQUENCES OF NON-COMPLIANCE:

The Commission shall in respect of any institution which willfully contravenes these regulations or repeatedly fails to comply with the recommendation of the Ombudsperson or the Grievance Redressal

Committee(s), as the case may be, may proceed to take one or more of the following actions, namely:

- (a) withdrawal of declaration of fitness to receive grants under section 12B of the Act;
- (b) withholding any grant allocated to the Institution;
- (c) declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programs of the Commission;
- (d) informing the general public, including potential candidates for admission, through a notice displayed prominently in suitable media and posted on the website of the Commission, declaring that the institution does not possess the minimum standards for redressal of grievances;
- recommend to the affiliating university for withdrawal of affiliation, in case of a college;
- (f) The Commission may take necessary and appropriate action as it may deemed fit, in case of an institution deemed to be university;
- (g) recommend to the concerned State Government for necessary and appropriate action, in case of a university established or incorporated under a State Act;
- (h) The Commission may take necessary and appropriate actions against any institution for non-compliance.

Provided that no action shall be taken by the Commission under this regulation unless the institution has been given an opportunity to explain its position and an opportunity of being heard has been provided to it.

(Prof. Rajnish Jain)
Secretary



# GOPAL KRISHNA GOKHALE COLLEGE, KOLHAPUR.

'B' Ward, Subhash Road, Kolhapur Pin- 416 012. P. Box. No.-3 Phone No- (0231) 2642540 /2642340 NAAC Accredited "B" (C.G.P.A. 2.48) 3rd Cycle



E-Mail:- gkgcollege1950@gmail.com g260.cl@unishivaji.ac.in Web Site:- www.gkgcollege.com

U-DISE - 27341304307

Vice Prin. Shri. N.T.Patil M.A. M.Ed.

I/C Prin. Dr. R. B. Bhuyekar M.A., M. Phil., Ph.D.

## **Internal Complaint Committee**

Sexual harassment in India is termed "eve teasing" and described as unwelcome sexual gesture and behavior whether directly or indirectly as sexually colored remarks, physical contacts and advances, showing pornography, a demand or request for sexual favors, any other unwelcome physical, verbal/nonverbal conduct being sexual in nature. The critical factor is the unwelcomeness of the behavior thereby making the impact of such actions on the recipient more relevant rather than intend of the perpetrator. According to India's constitution sexual harassment infringes the fundamental rights of woman to gender equality. It is a legal term created for the purpose of the ending harassment and discrimination against women in workplace.

Aim of the ICC

To equip the employees and the students with knowledge and the subject to prevent sexual harassment and develop in them professional competence for implementation of the statute i. e. the sexual harassment of women at workplace (Prevention, prohibition and redressal) Act 2013

Objectives

To define sexual harassment at workplace

To describe gender discrimination

To explain the duties and role of ICC Presiding Officer and members

To describe steps to conduct inquiry

To describe role of employees and students

The **Gopal Krishna Gokhale College** established the Internal Complaint Committee for the teachers and students. The committee works as per the rules and regulations of university and UGC guidelines for institutions. Educational atmosphere for the student is healthy and free. The management and teachers is always serious about the issues of sexual and harassment and

the complaints are solved transparently and actions are taken as per the rules of ICC. The Nirbhaya team visits college frequently. The counseling is done by the committee members as per time consent. At the beginning of the academic year the employees and students make aware of the work and role of committee in the college campus.

## Constitution of the ICC:

Sr. No.	Name of the Member	Designation
1.	Dr. Kalpana Patole	Presiding Officer
2.	Dr. Manjiri More	Member
3.	Prof. (Dr.) Arun Basugade	Member
4.	Dr. Shubhangi Lendave	Member
5.	Adv. Rajalaxmi Patil	Member, Legal Advisor
6.	Smt. Shubhangi Thorat	Member, NGO-Representative
7.	Smt. A. B. Chavan	Member, Alumina Representative
8.	Shri. S. D. Mangaonkar	Member, Office Representative
9.	Miss. R. A. Bagwan	Member, Office Representative
10.	Shri. D. R. Waskar	Member, Student Representative
11.	Miss. S. V. Kalekar	Member, Student Representative



## GOPAL KRISHNA GOKHALE COLLEGE, KOLHAPUR.

'B' Ward, Subhash Road, Kolhapur Pin- 416 012. P. Box. No.-3 Phone No- (0231) 2642540 /2642340 NAAC Accredited "B" (C.G.P.A. 2.48) 3rd Cycle



E-Mail:- gkgcollege1950@gmail.com g260.cl@unishivaji.ac.in Web Site:- www.gkgcollege.com

U-DISE – 27341304307

Vice Prin. Shri. N.T.Patil M.A. M.Ed.

I/C Prin. Dr. R. B. Bhuyekar M.A., M. Phil., Ph.D.

#### RAGGING PREVENTION ACT 2009

#### Beware...

Ragging is totally prohibited in the GOPAL KRISHNA GOKHALE COLLEGE, and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force.

#### **PREAMBLE**

In view of the directions of the Hon'ble Supreme Court in the matter of "University of Kerala v/s. Council, Principals, Colleges and others" in SLP no. 24295 of 2006 dated 16.05.2007 and that dated 8.05.2009 in Civil Appeal number 887 of 2009, and in consideration of the determination of the Central Government and the University Grants Commission to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the University Grants Commission, in consultation with the Councils, brings forth this Regulation. In exercise of the powers conferred

by Clause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby made the Regulations.

## Committee 22-23

Sr no	Name	Designation	Contact number
1	Shri. N. R. Kamble	Nodal Officer	8484886375
2	Dr. A. A. Kulkarni	Member	9922808090
3	Dr. A. N. Basugade	Member	9665728824
4	Dr. Smt. K. K. Patole	Member	9527678500
5	Prof.Smt. Y. A. Patil	Member	9049001476